



U.S. ENVIRONMENTAL PROTECTION AGENCY

APPLICATION FOR FIRMS
TO CONDUCT LEAD-BASED PAINT ACTIVITIES

Important: This application form is a substitute for the letter required by 40 CFR §745.226(f)(2). Consult the *Instructions for Firms Applying for Certification to Conduct Lead-Based Paint Activities* and the official requirements reprinted there to complete this form. Persons seeking individual certification should use the *Application for Individuals* instead of this form. **Please fill out all sections. Type or print responses in black or blue ink only.**

A. General Information

Select one of the following application types:

- ☐ Initial certification application
☐ Re-certification application
☐ Adding additional jurisdiction(s) to certification/amending certification
☐ Replacement of a certificate

The fee you must pay depends on the number of EPA-run jurisdiction(s) in which you plan to conduct lead-based paint activities. A firm does not receive certification by discipline and your fee is not affected by the number of disciplines you select. See the fees schedule in the instruction booklet to determine your fee. The total fee listed below should include fees calculated on any additional sheets.

1st EPA-run jurisdiction (pay base certification fee only): _____
 (See the definition of EPA-run jurisdiction(s) and the fee example in the instruction booklet.
 For current listing of EPA-run jurisdictions, see www.epa.gov/lead or call 1-800-424-LEAD.)

Fee: \$ _____

Each additional EPA-run jurisdiction: _____
 (List on additional sheets of paper and attach, as necessary. \$35 per jurisdiction)

Fee: \$ _____

Total Fee: \$ _____**B. Applicant Information**

Name of Firm: _____

Business Address: _____
 Street Address, Suite Number (Please no P.O. Box) City State Zip Code

Mailing Address: _____
 (if different from above) Address City State Zip Code

Name of Attesting Individual: _____
 Last First Middle

Firm's Phone #:(____) ____-____ ext. ____ Attesting Individual's Phone #:(____) ____-____ ext. ____

Attesting Individual's E-mail Address: _____

C. Professional Certifications

Does the firm hold current permits, licenses, certifications, or registrations in the lead-based paint activity field in any state, U.S. territory, or Indian tribal land? ☐ Yes ☐ No

If yes, please fill in the following blanks, one line for each permit, license, certification, or registration held. Attach additional sheets of paper, as necessary. For more information, refer to the official requirements (40 CFR §745.226(f)) reprinted in the instruction booklet.

Discipline in which certification held	State, U.S. territory, or Indian tribal land(s) name	Certification/Identification Number	Date received
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D. Lead-Based Paint Activity Violations

Does the firm have any past, present, or pending lead-based paint activity violations of EPA, state, U.S. territory, or Indian tribal land(s) regulations? ☐ Yes ☐ No

If yes, please attach a written explanation.

E. Certification Statement

Fill in the blanks in the following statement as indicated.

_____ attests that _____
 Name of Attesting Individual Name of Firm

shall only employ appropriately certified employees to conduct lead-based paint activities.

_____ and its employees shall follow the work practice standards
 Name of Firm
 in 40 CFR § 745.227 for conducting lead-based paint activities at all times.

Privacy Act Statement: This statement is provided pursuant to the Privacy Act of 1974, 5 U.S.C. §552a. The authority for collecting this information is 40 C.F.R. Part 745, and 15 U.S.C. §§2682 and 2684. The information collected on this form will be used to establish the applicant's eligibility for certification to conduct lead-based paint activities in target housing and child-occupied facilities. Disclosure of this information is voluntary, however, the failure to provide this information may delay or prevent an applicant's certification. This information may be disclosed in appropriate and limited circumstances to: EPA employees, contractors, grantees or others when performing duties that are compatible with the purpose for which this information is collected and when this information is necessary to complete the task; a member of Congress in response to a request made with your consent and on your behalf; to appropriate law enforcement agencies responsible for investigating, enforcing, prosecuting or implementing specific statutes, codes or regulations and this information is relevant to that responsibility; an appropriate adjudicative body when such disclosure is compatible with the purpose for which this information is collected and the EPA or the United States has an interest in the proceeding; and the Department of the Treasury, the General Services Administration, the General Accounting Office and other Federal, State, and Local Agencies for authorized activities related to this information.

I hereby attest and affirm that the information included on this application, including any attachments, is true and accurate to the best of my belief and knowledge. I acknowledge that any certification issued pursuant to this application, including any attachments, will be subject to revocation if issuance was based on incorrect or inadequate information that materially affected the decision to issue the certification.

Attesting Individual's Signature
 (Please sign legibly within the boundaries of the box above.)

 Date Signed

 Attesting Individual's Title (please print)

Before you mail your application and certification fee, make sure that you have two (2) envelopes – one (1) for your application and one (1) for your fee – and have:

- ☐ Filled out all applicable sections of the application
- ☐ Signed and dated the application
- ☐ Made a copy of your application for your files
- ☐ Enclosed a photocopy of the appropriate certification fee(s) (check or money order) and perforated fee payment stub (from the instruction booklet) in the envelope with your application

In the first envelope, mail original completed application, supporting materials, and a photocopy of the appropriate certification fee to:

U.S. Environmental Protection Agency
 OPPTS (MC 74040T)
 LBP Activities Accred./Cert. Request
 1200 Pennsylvania Avenue, NW
 Washington, DC 20460

- ☐ Completed and enclosed the perforated fee payment stub (from the instruction booklet) in the envelope for your fee
- ☐ Printed "Lead Program User Fees" on the check or money order

In the second envelope, mail certification fee and perforated fee payment stub to:

U.S. Environmental Protection Agency
 Washington Financial Management Center
 Lead Program User Fees
 P.O. Box 360277M
 Pittsburgh, PA 15251

For more information, see the fees section in the instruction booklet